



FACT SHEET FOR EXCHANGE STUDENTS 2019/2020

Name of the Institution	AMD Akademie Mode & Design	
Erasmus+ code	D IDSTEIN01	
Quick Facts	<ul style="list-style-type: none"> • established in 1989 as a private and state accredited university • Department of Design – Hochschule Fresenius University of Applied Sciences (since 2013) • ca. 1.800 students • 11 study programmes • small class sizes with max. 30 students • 4 campus sites: Hamburg, Düsseldorf, Berlin, Munich 	
Website	http://www.amdnet.de ➤ International – Programmes for international students at AMD	
Contact Details International Services	International Services Berlin Ana-Elena Retsch Jacobowitz Hof Pappelallee 78/79 10437 Berlin, Germany E: anaelena.retsch@amdnet.de T: +49 30 58 58 30 8 -31 F: +49 30 58 58 30 8 -29	International Services Hamburg Carola Ly Alte Rabenstraße 1 20148 Hamburg, Germany E: carola.ly@amdnet.de T: +49 40 23 78 78 -27 F: +49 40 23 78 78 -78
	International Services Düsseldorf Manuela Kaiser Karl-Friedrich-Klees-Straße 10 40476 Düsseldorf, Germany E: manuela.kaiser@amdnet.de T: +49 211 386 26 -30 F: +49 211 386 26 -26	International Services Munich Melanie Preising Infanteriestraße 11a, Building E2 80797 Munich, Germany E: melanie.preising@amdnet.de T: +49 89 38 66 78 -13 F: +49 89 38 66 78 -78
	Central International Services Office Infanteriestraße 11a, Building E2 80797 Munich, Germany E: international@amdnet.de T +49 89 38 66 78 -31 / -32 F +49 89 38 66 78 -78	

ACADEMIC CALENDAR	
Summer Semester 2019	Orientation for exchange students: one week prior to spring workshop Spring Workshop: March 25 – 29, 2019 Semester Start: April 1, 2019 Exam Period: July 22 – August 2, 2019 Semester Break: August 4 – September 20, 2019
Winter Semester 2019/20	Orientation for exchange students: one week prior to fall workshop Fall Workshop: September 23 – 27, 2019 Semester Start: September 30, 2019 Christmas holidays: December 23, 2019 – January 3, 2020 Exam Period: February 3 – 14, 2020 Semester Break: February 17 – mid-March 2020



ADMISSION PROCEDURE FOR EXCHANGE STUDENTS

Application documents required:

- Completed AMD application form for exchange students
- Official transcript from the home institution
- Proof of enrollment from home institution for the entire exchange period
- Motivation letter (including academic goals and the list of chosen courses)
- Proof of English/German language proficiency
→ please see LANGUAGE REQUIREMENTS for further details
- Recommendation letter (from a faculty of the school presently attending)
- Passport photo
- Copy of passport or ID
- Proof of sufficient health insurance
→ please see INSURANCE for further details
- Portfolio
→ Design students are required to provide a selection of significant creative work, a digital portfolio with 5-10 work samples (pdf-file, max. 5MB) is required

The deadlines for application submission are:

Summer semester: December 1st (Nominations by home university 2 weeks prior to application deadline)
Winter semester: May 1st (Nominations by home university 2 weeks prior to application deadline)
Application assessment may take up to 5 weeks, before students are notified about the outcome.

ACADEMIC INFORMATION/ TUITION FEES

All study programmes at the AMD Akademie Mode & Design are measured in terms of ECTS credits. Bachelor programmes count 210 credits, master programmes 90 up to 120 credits depending on the field of study. A full-time workload amounts to 60 credits per academic year or 30 credits per semester.

When applying for admission exchange students need to submit a sound study plan. Information on the course offer available to exchange students will be provided by the International Services Office. Most courses are taught in German, however a number of courses and seminars are offered in English to accommodate exchange students. Please check carefully the language of instruction when making your choice. Exchange students may register for courses up to 30 ECTS.

As part of the admission procedure a Learning Agreement/Study Plan with the course selection and the number of credits needs to be set up and signed by the student, the home institution and AMD Akademie Mode & Design in order to approve the study programme before arrival. Students coming from a European Institution should use the Erasmus + template.

All accepted exchange students are exempt from paying tuition to AMD Akademie Mode & Design. Extra costs for books, course materials or field trips may arise.

LANGUAGE REQUIREMENTS

A proof of language competency of at least level B2 (in accordance with the 'Common European Framework of Reference for Languages', <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>) in German respectively in English is required - depending on your study plan. Accepted are official language certificates e.g. DAAD-Test, TOEFL, IELTS or a qualified confirmation from your home university (e.g. by an English language teacher, International Office Staff)

Alternatively AMD accepts a confirmation of studies in an academic program taught entirely in English at the home institution or the fact that a student is a native speaker.

All exchange students coming to AMD Akademie Mode & Design must be able to prove that their spoken and written command of the German respectively English language is adequate for the programmes for which they have applied. If the student does not meet the language requirements, the faculty reserves the right to refuse the student or to send the student back to his home institution.

**VISA**

The sending institution will provide assistance, when required, in securing visas for incoming and outgoing exchange students.

INSURANCE**Proof of sufficient health insurance**

Enrolment at a German university is only possible with a proof of health insurance (either statutory or private). Travel health insurance does not qualify as sufficient health insurance.

Students from countries whom the Federal Republic of Germany has a social security agreement with (EU/EFTA countries), should obtain the required European Health Insurance Card or the EU certificate E-111 from the health insurance company in their home country.

EU students who are privately insured in their home country should obtain written confirmation from their health insurance company, stating sufficient health insurance coverage for the study period in Germany in order to be exempt from the German statutory health insurance.

Students from countries outside Europe and countries which the Federal Republic of Germany does not have a social security agreement with must provide evidence of sufficient health insurance. To do so, they can take out a student health insurance with a statutory health insurance company in Germany. Otherwise, they must present their private insurance contract to a German statutory health insurance company to obtain exemption from compulsory health insurance.

Important: With the appropriate EU-Certificate or proof of private insurance you need to go to a statutory health insurance company in Germany. There you will receive the necessary proof of health insurance needed for enrolment.

Enrolment as a student at the AMD Akademie Mode & Design includes accident and third-party liability insurance during educational and recreational activities in university buildings, during transfers to and from the university, and during excursions approved by the university.

ACCOMMODATION

AMD Akademie Mode & Design will guide incoming exchange students in finding accommodation. AMD Akademie Mode & Design does not own student residence halls of its own but will be able to support international students with their search for accommodation.

The range of accommodation options varies depending on the city and preference of housing (e.g. shared flat, student residence). You can expect approximately the following costs by city:

City	Apartment in city center	Apartment outside of center
Berlin	745€	540€
Düsseldorf	744€	566€
Hamburg	729€	524€
Munich	1.043€	807€

Information and assistance can be provided by the International Services Office at AMD Akademie Mode & Design, international@amdnet.de.